

Job Description - Children's and Youth Minister

June 2018 for revision Jan 2019

Purpose of appointment

- To introduce the gospel of Jesus Christ and develop disciples among children and young people, primarily focussing on ages 7 to 14 but with some responsibility for ages 14 to 18
- To shape work already started, supporting and directing our volunteer teams as we grow young Christians, both within our church groups and through our links with the local community and schools
- The Children's and Youth Minister is not to be the sole source of Christian discipleship in a young person's life as we believe this is our church's collective responsibility and we also wish to encourage parental responsibility

People-links

- To be accountable to the PCC through the line management of our Rector, Richard James, or his delegate
- As part of the church's leadership, to support the development and implementation of the church's vision
- To work with the services team preparing All Age services and other input for our Sunday Services
- To lead or work alongside our volunteer children's and youth workers
- To play a full role as a member of the church's staff team, sharing the team's corporate responsibilities, attending our weekly staff meetings for Bible study, planning and prayer
- To develop relationships in the community, liaising with organisations such as Bignold Primary School, The Jenny Lind Project and secondary schools, as appropriate.
- To liaise with our Safeguarding Officer and Health and our Safety Officer to ensure the safety and wellbeing of our children and young people in all our activities as a church

Main Responsibilities

- To inspire and mobilise an effective team for the Children's and Youth Ministry, being responsible for the coordination of Sunday groups for ages 7-14, whilst also supporting the younger groups (2-7s) and being a member of the CYFA (15-18s) team
- To review and contribute teaching methods and material, and, where possible, assess their effectiveness in teaching the gospel about Christ
- To develop other activities to reach or disciple children and/or young people midweek or in the school holidays
- To seek and take opportunities for Christian input into local schools
- To help our young people integrate into the wider church family and ensure that the Church retains its relevance for them e.g. through taking part in All Age Services and/or other forms of service.
- Ensuring children's safety in accordance with our current safeguarding policy.

Other Responsibilities

- To make links with the leaders for all age groups 2 to 18, being encouraging, equipping and supporting their ministry
- Where possible, to make links with other children's and young peoples' organisations such as Brownies, Guides, Jenny Lind Project, and Youth for Christ



Person Specification

- You will have a servant heart and passion for sharing the good news of Christ with children and young people.
- You will be able to demonstrate the ability to equip others to teach the Bible to children and young people and to inspire them to serve God and His purposes.
- You will demonstrate a proven track record of creative Bible teaching and positive interaction with children and young people. .
- You will hold a convinced evangelical commitment to the authority, inspiration and sufficiency of Scripture, the sufficiency of Christ's sacrifice for our sins, the personally-transformative power of the gospel, and the urgent need for evangelism to all.
- You will be comfortable in an Anglican setting and share the traditional and Anglican stance on sexuality and marriage.
- You will also be in possession of, or planning to undertake, theological training.
- You will have a thorough understanding of safeguarding practices and their implementation.
- You will be able to demonstrate excellent IT skills; effective communication, planning and organisational skills; and the ability to take responsibility, make decisions and solve problems in a positive and effective manner.
- You will be knowledgeable about current trends in the use of social media by children and young people



About Us

We are a lively Anglican evangelical church close to the centre of Norwich with a focus on Bible teaching and ministry among families. Under our Rector, Richard James we are celebrating our verse of the year 2018 "I am not ashamed of the gospel, because it is the power of God that brings salvation for everyone who believes " (Romans 1:16). Our goals for this year are to Refresh our welcome for everyone; Raise and resource discipleship by and for everyone; and Release the gospel for everyone across the community and city.

We have around 275 adult members and 50 children and young people, with a strong core and a "fringe" to reach out to. Our primary school children use 'The Gospel Project' <http://www.lifeway.com/n/Product-Family/The-Gospel-Project> which provides age-specific online teaching materials and activities directly to our leaders.

Practical aspects of church life are organised by our Administrator, Margarete Cuffley and Caretaker, Sarah Sellers. We also have Ministry Assistants, Rosie O'Donnell, (finishing August 2018), Issy Bennett, (starting July 2018) and a vacancy for a further person and for a curate in 2019. We have part time admin support from Dave Appleton and part time music support from our Organist, Richard Cockaday and Music Associate, Mike Hill.

There are three services on a Sunday:

- 9:30am Morning Service with children's groups and regular All-Age Services
- 11.15am Morning Service
- 6.30pm Evening Service (followed by 'Digging Deeper' and Student Group)

Meeting during the 9.30am service we have Steppers ages 2 – 4; Trekkers age 4 to the end of school year 2; Explorers, school years 3 – 6; Pathfinders, school years 7 – 9.

School years 10 – 13 have two opportunities to meet: CYFA meets on Friday evenings 7.30 to 9pm for games and teaching, and Digging Deeper meets after the evening service for an informal time of food with discussion and prayer based on the Bible passage from the service.

Please see our website www.trinitynorwich.org for more information about our church.

Other information and how to apply

The post is expected to be full time (up to 37.5 hpw)

Full time salary in the region of £25,000 pa dependent upon training and experience

An application form can be found on our website <https://www.trinitynorwich.org>. Please send the completed application form to Revd Dr Richard James, richard.james@trinitynorwich.org or by post to Holy Trinity Church, 110A Trinity Street, Norwich, NR2 2BJ.

If you would like any further information, please do not hesitate to contact our Churchwarden, Sandra Isaac sandraisaachtwarden@gmail.com

We expect to hold interviews and church visits on 29th/30th July 2018